

NEIGHBORHOOD CLEANUP--

Application and Process

Covington and Newton County offer a comprehensive approach to neighborhoods interested in initiating a cleanup project. Although it is the property owners' and the neighborhoods' responsibility to clean and maintain their properties, Covington and/or Newton County can provide assistance in a variety of ways.

Keep Covington/Newton Beautiful (KCNB) coordinates the Neighborhood Cleanup Program. Neighborhood representatives send applications to KCNB to initiate government involvement. When KCNB receives a completed application, KCNB contacts the designated neighborhood contact person.

Together, representatives schedule and set a meeting to plan the cleanup and clarify roles and responsibilities. This meeting introduces representatives from government departments that provide neighborhood-related services to neighborhood representatives who are requesting assistance. The meeting serves as a springboard for developing a collaborative relationship between interested citizens and government in an effort to better maintain and beautify our community.

Government responsibilities and/or services:

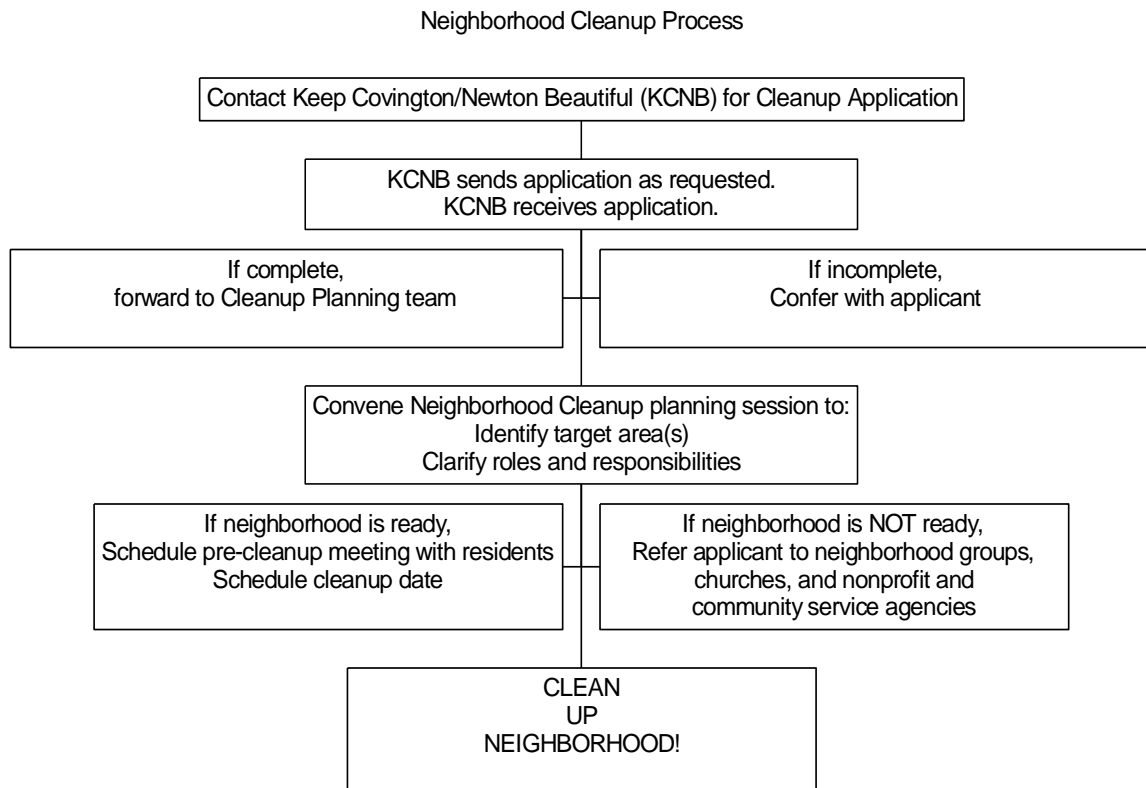
- **Keep Covington/Newton Beautiful (KCNB)**—Coordination and communication; volunteer recruitment; public notification of cleanup dates and locations; other publicity; bags, safety vests, and related cleanup equipment and supplies
- **Solid Waste**—Placement and pickup of roll-off boxes (dumpsters) and authorized trash removal; leaf and limb pickup
- **Public Works**—Roadway and related maintenance inspections
- **City Street Department or Public Works**—Rights-of-way maintenance and mowing
- **Police or Sheriff**—Community oriented policing, crime watch, and related public safety activities
- **Codes Enforcement**—Nuisance, litter, sign, or other ordinance violations
- **Environmental Health**—Evaluation of health conditions
- **Fire Department**—Inspections related to health and safety

Contact Information:

Keep Covington/Newton Beautiful.....	770-784-2015
Newton County Solid Waste.....	770-786-5808
Covington Solid Waste.....	770-385-2049
Covington Street Department.....	770-385-2075
Newton County Public Works.....	770-784-2097
Covington Building & Zoning (Codes Enforcement).....	770-385-2020
Newton County Planning & Zoning (Codes Enforcement)....	678-625-1650
Covington Police Department.....	770-385-7605
Newton County Fire Department.....	770-784-2116
Environmental Health.....	770-784-2121

Neighborhood Representative Responsibilities:

- Convening pre-cleanup meeting with residents and Neighborhood Association representatives
- Organizing neighbors to clean up their properties
- Obtaining permission for placement of roll-off boxes (dumpsters)
- Obtaining tools and trucks



NEIGHBORHOOD CLEANUP APPLICATION FORM

If you are interested in planning a neighborhood cleanup project, please complete this application form. Keep Covington/Newton Beautiful (KCNB) will review the application and follow up with the contact person for further planning. If you need more information or assistance in completing the form, please call KCNBN at 770-784-2015.

1. Name of neighborhood: _____

A. Name of Neighborhood Association: _____

B. Contact Person's Name, Address, Phone Number, Email Address and Alternate Contact Person's Name, Address, Phone Number, and Email Address

(Be sure to use current contact information with email addresses/voicemail numbers that are regularly checked. This information will be used to schedule meetings between government department representatives and neighborhood representatives to clarify roles, responsibilities, and expectations. Failure to check messages will hinder, delay, or cancel your cleanup event. KCNBN prefers email contact, if possible.)

Contact Person: _____

Alternate Contact Person: _____

2. Boundaries of cleanup area (streets or natural boundaries)—Please note specific lots, riverbanks, creeks, woods, etc. to be cleaned.

3. How many volunteers are expected? _____

4. Brief description of need for cleanup, locations of concern, and types of expected cleanup activities (may include improvements that are needed on public property):

5. Additional information pertaining to neighborhood:

6. Factors contributing to need for cleanup:

7. Identify the government service(s) you are requesting. (Please circle all that are appropriate.)

- A. Dumpster(s)
- B. Leaf and Limb Removal
- C. Other

Number Needed _____

Identify _____

8. Newton County requires an 8-week notification for neighborhood cleanup projects. Based on this requirement, please list potential cleanup dates below.

PLEASE RETURN THE COMPLETED FORM TO:

Email: newtonclean@co.newton.ga.us

Fax: 770-784-2082

Mailing address:

Keep Covington/Newton Beautiful
1124 Clark Street, NE
Covington, GA 30014

Physical address:

Newton County Administration Building
1113 Usher Street
Covington, GA 30014
2nd floor, past water fountains, on left

NEIGHBORHOOD CLEANUP FINAL REPORT FORM

Name of Neighborhood: _____

Date of Cleanup: _____

Name of Streets Cleaned: _____

Number of Trash Bags Filled: _____

Number of Truckloads Collected: _____

Other Work Accomplished (raked yards, painted houses, removed abandoned cars, etc.):

Number of Volunteers: Children: _____ Adults: _____

Number of Hours Worked: _____

Most Common Item Found: _____

Most Unusual Item Found: _____

Plans for continuing to make improvements in the neighborhood:

Plans for encouraging participation from additional residents:

Form completed by:

Name: _____

Address: _____

Email Address: _____

Phone Number: _____

Date: _____